Greetings Vendors,

On behalf of the St. James AME Chicago Women’s Ministry, we welcome each of you as vendors of the Intentional Women’s Conference and we look forward to celebrating God’s grace and goodness with you!

**VENDOR INFORMATION**

* Set-up: Saturday, April 27th, 7:30-8:30AM
* Conference Hours:
	+ 9:00am – 3:00pm
* Vendor Hours:
	+ 8:30am-3:30pm
* Location:
	+ St. James AME Church, Fellowship Hall Classroom, 9256 South Lafayette Avenue, Chicago, IL 60620
* Equipment: Table(s) and chair will be provided
* Announcements will be made to encourage attendees to visit vendors during conference breaks
* Dionna Reynolds (dionna.reynolds@gmail.com) will be available for vendors if there are any questions or concerns.

**Lunch Provisions**

Lunch will be provided for one person and is included in the vendor registration fee.

For any extra persons requiring lunch, you can pay an additional fee of $15.00. If you require an extra lunch, please notify the vendor coordinator, Dionna Reynolds at dionna.reynolds@gmail.com